

# HOW TO APPLY

Please retain this page as a checklist for your files.



Office of Admissions  
333 Murfreesboro Road  
Nashville, TN 37210-2877

(615) 248-1320 or (888) 210-4868

<http://www.trevecca.edu>

email: [admissions\\_und@trevecca.edu](mailto:admissions_und@trevecca.edu)

## FRESHMEN

*First time college*

- 1 Complete the Application for Undergraduate Admission.
- 2 Submit \$25 nonrefundable application fee with the paper application. (Required for processing.) Checks or money orders made payable to Trevecca Nazarene University.
- 3 Submit the Medical Health History and Immunization Forms. These forms will be sent to the candidate upon admittance to the University.
- 4 Submit \$200 Enrollment Fee upon admittance.
- 5 Submit official ACT report (optional requirement of applicants 23 years of age or older unless needed to meet the conditions of the Freshman Admissions Policy). SAT scores are acceptable although ACT is preferred. An ACT report can be requested by writing to the American College Testing Program, Box 414, Iowa City, Iowa 52240. Request it to be sent directly to TNU, code 4016. ACT/SAT scores on an official high school transcript are acceptable. (SAT code is 1809.)
- 6 Request high school to forward an official high school transcript directly to TNU. A final transcript stating date of graduation must be forwarded immediately after graduation. If eligible by GED, have an official score report and partial high school transcript sent directly from each reporting institution.
- 7 All freshman applicants are required to meet the conditions of the Freshman Admissions Policy.

## TRANSFER

*High school graduate with more than ten transferable semester hours*

- 1 Complete steps 1-4 above.
- 2 Request an official transcript be forwarded directly to TNU from each college previously attended.
- 3 Submit the Transfer Recommendation Form from the college most recently attended. Applicants with a bachelor's degree are exempt. This form will be sent to the candidate upon receipt of the application.
- 4 An applicant with ten (10 ) transferable semester hours (15 quarter hours) or fewer will need to comply with all the freshman steps above

## READMIT

*Former TNU student not registered in the previous semester*

- 1 Complete the Application for Undergraduate Admission.
- 2 An applicant having attended another institution(s) since attending TNU must have an official transcript forwarded from each institution.
- 2a Also submit the Transfer Recommendation Form from the college most recently attended. This form will be sent to the candidate upon receipt of the application.
- 3 Submit a new Medical Health History and Immunization Forms if the previous TNU Clinic record on file is more than two (2) years old. These forms will be sent to the candidate upon receipt of the application.
- 4 Submit \$200 Enrollment Fee upon admittance.

## TRANSIENT

*Student enrolled in another institution*

- 1 Complete the Application for Undergraduate Admission.
- 2 Submit \$25 nonrefundable application fee with the paper application, unless previously paid.
- 3 Submit an official letter of good standing from the institution currently attending.
- 4 Submit the Medical Health History and Immunization forms. These forms will be sent to the candidate upon receipt of the application.
- 5 Submit \$200 Enrollment Fee upon admittance.

## HOUSING

Housing opportunities for Resident Hall students are available for admitted applicants based upon receipt of the Enrollment Deposit. Check or money order made payable to Trevecca Nazarene University and submitted to the Office of Admissions.

Apartments for married students are available on Trevecca's campus. Inquiries should be made directly to the apartment coordinator, Trevecca Nazarene University.

### APPLICATION DEADLINE

FALL SEMESTER—AUGUST 1

SPRING SEMESTER—DECEMBER 1

### ENROLLMENT FEE DEADLINE

FALL SEMESTER—MAY 1

SPRING SEMESTER—DECEMBER 15

## MISSION STATEMENT

Trevecca Nazarene University is a Christian community providing education for leadership and service.

## STATEMENT OF PURPOSE

Trevecca Nazarene University, founded in 1901 by J. O. McClurkan, is a private, coeducational, four-year accredited liberal arts school that exists to meet the higher education needs of the Church of the Nazarene. Its academic programs are based on Christian values that promote scholarship, critical thinking, and meaningful worship for students in preparation for lives of leadership and service to the church, the community, and the world at large.

As the official University of the Church of the Nazarene in the southeastern United States, Trevecca is guided by the doctrines and principles for conduct of the denomination. The school emphasizes both the authority of the Bible and doctrine, experience, and ethic of Christian holiness as interpreted by the Wesleyan tradition.

It intends that its graduates be persons of strong Christian character who are able to make ethical decisions based on biblical principles. Their characteristics should include competence, responsibility, compassion, and the ability to integrate Christian faith and learning in practice. The University desires that each student develop a personal relationship with Jesus Christ. The University, as an institution of the Church of the Nazarene, welcomes students of any religious affiliation, age, sex, race, and national or ethnic origin who subscribe to its ideals and standards.

## CHRISTIAN COMMUNITY LIVING

Trevecca Nazarene University exists to provide quality higher education in the tradition of the liberal arts within a Christian context. The liberal arts tradition is perceived to involve total personal development and life preparation. The Christian context is interpreted as emphasizing the Biblical teaching of Christian love as the norm for all human relations. The community attempts to foster a climate where development and integration of these areas occur through a Christian perspective on faith and living. Knowledge and truth can only find completion as they relate to eternal values.

Students, faculty, and administrators have developed general guidelines which are consistent with the standards of the Church of the Nazarene and Trevecca's concept of Christian community living. The following policies are included in this statement. We ask that all students subscribe to these guidelines before admission. Read these carefully. If you can accept these conscientiously and gladly, you will find the Trevecca experience profitable as well as conducive to the highest standards of life.

## AS A STUDENT AT TREVECCA, I AGREE

1. To accept the responsibilities of campus citizenship as set forth in the University catalog and guidelines for community living listed in the Student Handbook. (The catalog and handbook are available online at [www.trevecca.edu](http://www.trevecca.edu).)
2. To attend required chapel services, take courses required for further development of the Christian perspective on faith and living, and to regularly attend the church of my choice.
3. To refrain from coarse, obscene, or profane language.
4. To abstain from the use of tobacco products, alcoholic beverages, illegal drugs and narcotics, and gambling.
5. To honor the Biblical standards regarding human sexuality, that is, avoiding involvement in pre-marital or extra-marital sexual activity.
6. To abide by municipal, state, and federal laws.
7. To respect the rights and dignity of each individual and to avoid all forms of destructive conduct that would violate those rights and damage the property of others.

Attendance at Trevecca Nazarene University is both a privilege and responsibility. While all students may not have the same personal convictions, it is expected that all students will live within the behavioral expectations of the University both on and off campus. Any behavior that gives evidence of disregard for the guidelines and spirit of the University's concept of living in a Christian community provides sufficient reason for disciplinary action. The University may dismiss any student whose behavior is incompatible with the mission and purpose of the University, and who fails to comply with the policies and expectations of the institution.

## NOTICE OF NONDISCRIMINATION

Trevecca Nazarene University complies with all statutory and regulatory nondiscrimination requirements applicable to the institution in the administration of its educational policies, programs, scholarships, loan programs, equal opportunity employment practices, athletics, and other school-administered programs.

Trevecca will comply with Title VII of the Civil Rights Act and with the terms of the President's Executive Orders 11246 and 11375 on Equal Employment Opportunity, Section 503 of the Rehabilitation Act of 1973, as amended, and Section 402 of the Vietnam Veterans Readjustment Act of 1974, as amended. Accordingly, there shall be no discrimination against any employee or applicant because of race, color, sex, national origin, disability or veteran status.

To resolve any matter prohibited by Section 504, Title IX, and ADA, a student is to follow the existing grievance procedure that is included in either the student's academic catalog or the Student Handbook, depending on the nature of the concern.

**APPLICATION FOR  
UNDERGRADUATE ADMISSION**

To be considered for admission to Trevacca you must complete the application for admission and submit the completed application with the \$25 non-refundable fee to the address listed above unless previously paid - Attn: Office of Admissions

| PERSONAL INFORMATION  |          |   |
|---|----------|---|
| Name (last, first and middle names)   |          | Name preference or nickname   |
| Street address (do not abbreviate)  |          | Suffix (i.e. Jr., III, etc.) Title (i.e. Mr., Mrs., etc.)                           |
| City (also enter province if other than U.S.)   | County   | Business phone  |
| State (also enter country if other than U.S.)   | Zip code | Home phone  |
| Former last name(s), if any (optional)  |          | Cell phone  |
| E-mail address  |          | Social Security Number (optional but required for federal financial aid recipients) |
| Have you ever been convicted of a crime other than a minor traffic violation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach page with explanation. |          |   |

Your response to the following questions in this section will in no way affect your admission status. The optional information is requested so that Trevacca may demonstrate its compliance with federal regulations and may compile meaningful statistics.

|   |  |   |  |
|---|--|---|--|
| Gender <input type="checkbox"/> Male <input type="checkbox"/> Female  |  | Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Divorced |  |
| Ethnicity or Race Are you of Hispanic/Latino ethnicity or descent? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Select one or more of the following races that you consider yourself to be: <input type="checkbox"/> American Indian or Alaska Native<br><input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White |  |   |  |
| Citizenship<br><input type="checkbox"/> U.S. citizen <input type="checkbox"/> Foreign citizen, non-immigrant <input type="checkbox"/> Foreign citizen, permanent U.S. resident<br>Country of citizenship, if other than U.S. _____<br>Type of visa held _____ Native language _____<br>(English, Spanish, etc.)   |  |   |  |
| Place of Birth (city, state)  |  | Date of Birth (month, day, year)  |  |
| Religious preference  |  | Home church   |  |
| Are you a member? <input type="checkbox"/> Yes <input type="checkbox"/> No  |  | Church district if Nazarene   |  |
| T-shirt size<br><input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> 2X <input type="checkbox"/> 3X  |  | Shoe size (Yes, we really want to know)   |  |
| If you have a disability that should be brought to the attention of the University, please submit a confidential request for accomodation to the Coordinator of Disability Services. Documentation of disability may be required.   |  |   |  |

## PROGRAM INTENT

Term of Enrollment - **Semester**    \_\_\_ Fall    \_\_\_ Spring    \_\_\_ Summer I    \_\_\_ Summer II    \_\_\_\_\_ **Year**

Do you plan to seek an undergraduate degree?    \_\_\_ Yes    \_\_\_ No

Expected status -    \_\_\_ First-time college    \_\_\_ Former TNU student    \_\_\_ Transfer    \_\_\_ Transient

Expected classification -    \_\_\_ Freshman    \_\_\_ Sophomore    \_\_\_ Junior    \_\_\_ Senior    \_\_\_ Special

Housing -    \_\_\_ Commuting student (off-campus)    \_\_\_ Resident student (dormitory/jr.-sr. apartments)    \_\_\_ TNU apartments (rental)

Indicate the major field in which you wish to study. If not known, write "UNDECIDED."

## FAMILY INFORMATION

Parent/spouse/legal guardian (last, first and middle names)

Suffix (i.e. Jr., III, etc.)

Title (i.e. Dr., Rev., Mr., Mrs., etc.)

Email address

Relationship of the above person(s)

\_\_\_ Parent(s)    \_\_\_ Guardian    \_\_\_ Spouse    \_\_\_ Mother    \_\_\_ Father    \_\_\_ Brother    \_\_\_ Sister

If the address of the person(s) is the same as the applicant's, enter "SAME" on the street address below and proceed with the remaining questions. Otherwise, complete the address section below.

Street address (do not abbreviate)

City (also enter province if other than U.S.)

State (also enter country if other than U.S.)

Zip code

Are your parents in full-time ministry?    \_\_\_ Yes    \_\_\_ No

If yes, with what affiliation and in what capacity are they involved?

Do either of your parents work full-time at Trevecca Nazarene University?    \_\_\_ Yes    \_\_\_ No

List any family members (parents, siblings, grandparents, etc.) that have ever attended Trevecca Nazarene University.

Highest school your father completed:    \_\_\_ Middle School/Jr. High    \_\_\_ High School    \_\_\_ College or beyond    \_\_\_ Other/unknown

Highest school your mother completed:    \_\_\_ Middle School/Jr. High    \_\_\_ High School    \_\_\_ College or beyond    \_\_\_ Other/unknown

## EDUCATION INFORMATION

High school last attended

Date of H. S. graduation

Date of G.E.D.

High school address (street, city, state, zip, and country if other than U.S.)

Current high school guidance counselor (title, first name, last name)

## EDUCATION INFORMATION (continued)

| My secondary school is <input type="checkbox"/> Private <input type="checkbox"/> Public  |                 | I was home schooled. <input type="checkbox"/> Yes <input type="checkbox"/> No   |                 |
|--|-----------------|---|-----------------|
| I have taken the ACT or SAT. <input type="checkbox"/> Yes <input type="checkbox"/> No  |                 | Scores were sent to TNU. <input type="checkbox"/> Yes <input type="checkbox"/> No   | Current HS GPA: |
| Date ACT/SAT taken:  |                 | Current secondary school ACT/CEEB code number: _____  |                 |
| List all colleges and universities. List most recent first. Attach a supplemental sheet if necessary. List any dual enrollment while in high school. |                 |   |                 |
| Educational Institution  | City, State     | Dates attended<br>year to year  | Degree received |
| 1.   |                 |   |                 |
| 2.   |                 |   |                 |
| 3.   |                 |   |                 |
| 4.   |                 |   |                 |
| 5.   |                 |   |                 |
| 6.   |                 |   |                 |
| Total semester hours attempted:  | Cumulative GPA: | Have you ever been dismissed or asked to withdraw from an educational institution? <input type="checkbox"/> Yes <input type="checkbox"/> No |                 |
| If yes, explain.   |                 |   |                 |

## ACTIVITIES AND HONORS

List any scholastic distinctions or honors in high school or college career, such as top 10% of graduating class, valedictorian, salutatorian, National Honor Society member, National Merit Scholar, dean's list, etc. or you may enclose your personal resumé.

List any extracurricular school, church, or community activities and honors, such as newspaper staff, yearbook staff, drama productions, class officer, choral group, sports, band, etc. or you may enclose your personal resumé.

## PERSONAL ESSAY

Explain how you anticipate your education at Trevecca will prepare you for your future career and help you to fulfill your goals and aspirations. Please attach a separate page.

Please share your statement of faith. Please attach a separate page.

## ON CAMPUS

Have you ever been on Trevecca's campus? (Check all that apply.)

Inside Trevecca Day  Campus visit  TNT@TNU  Trojan Town  Athletic event  Athletic tryout  
 Other If other, please list.

How did you hear about Trevecca?

When did you last visit the campus?

## READ BEFORE SIGNING

I certify that the above statements are accurate and complete to the best of my knowledge. I understand that withholding information requested in the application or giving false information may make me ineligible for admission to or continuation at Trevecca. I have read the statement on Christian Community Living in the application packet. As the basis of my application for admission, I accept the University statement of educational philosophy, purpose, and objective, and will abide by the standards and regulations of Trevecca Nazarene University.

Date \_\_\_\_\_ Signature of applicant \_\_\_\_\_

NOTE: To arrange a personal campus visit, call 1-888-210-4TNU or 615-248-1320 or email [visits@trevecca.edu](mailto:visits@trevecca.edu)

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### Include \$25 fee and mail to:

OFFICE OF ADMISSIONS • TREVECCA NAZARENE UNIVERSITY  
333 MURFREESBORO ROAD • NASHVILLE, TN 37210-2877